

## PCA BOARD OF DIRECTORS MEETING

JANUARY 7, 2021

10:00 AM

Meeting will be held at Smurthwaite House and via WebEx.com. Board members only at house due to Covid procedures. **All speakers will identify themselves when speaking to help Ileen (our new secretary) identify member speaking.** She will be on WebEx.

1. Call to Order
2. Roll Call – Quorum Yes or No
3. Introduce New Board of Directors
4. December 3, 2020 Board of Directors Meeting Minutes – Board Approval
5. Treasurer's Report – Beginning and Ending Balance documented in minutes
6. Old Business
  - a. Sotelo Heard Project
  - b. Jacob Waltz Project
  - c. Cemetery Open for self-guided tours – Jan 21 couple coming
  - d. Accession and Deaccession policies – discussion – Board approval
7. New Business
  - a. Committee Reports – submitted – brief discussion if necessary
  - b. Bank Account Signers – Approval
  - c. Financial Transition - Budget prepping
  - c. Committees Restructure – discussion - Board Approval
  - e. Fundraising on Facebook – add button
  - e. Memorial Day
  - f. Buffalo Soldier Memorial Proposal – Brief Discussion
8. Other Business
  - a. Board Manuals
  - b. Financial Policy will be reviewed next meeting
  - c. Minutes on Website update – more compact
  - d. Board and Membership Lists – release of information
  - e. Volunteer hours reminder
9. Call to Public - The Board will hear considerations and brief discussion of relevant comments on the agenda items from the public. Each presentation will be limited in time and action taken. The matter may be rescheduled for further discussion at a later time

10. Adjournment
11. Trivia
12. Anyone using WebEx need assistance or any other help, lets discuss before signing off

REMINDER: HOUSE ENTRY THROUGH THE REAR GATE, GEL IN AND SIGN IN

**Remember to send your volunteers hours for December to Denise!**

**Meeting with City of Phoenix Parks & Recs at house January 14<sup>th</sup>, 9:30 AM**

**Next Board Meeting February February 4<sup>th</sup>, 2021, 10:00 AM**