

**PIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE
December 13, 2018
DRAFT**

PCA Board Members present:

Vivia Strang, President	Jason O'Neil
Mark Lamm, Vice President	Lezlee Alexander
Judy Smith, Secretary	Donna Carr

PCA Board Members absent:

Andrea Binder , Debe Branning

PCA Advisory Board Members present:

none

PCA Members present:

Kim Kasper, Patty Gault

Discussion/Action

1. **Call to order.** President Vivia Strang called the meeting to order at 10:25 a.m.

NEW BUSINESS

a. **Discussion/approval for purchase of 10, 48" round tables and tablecloths** – Vivia Strang
The 10, 48" round tables have been donated. The existing tablecloths, owned by the PCA, will possibly be reconfigured to fit these tables.

b. **Discussion/approval of the March 2, 2019 "Hats and High Tea" proposed budget** – Vivia Strang
A motion was made by Lezlee Alexander to accept the amended budget for "Hats and High Tea" not to exceed \$1,250.00. Donna Carr seconded and the motion carried.

2. **PCA Board of Directors Meeting is held at 9:30 a.m. on the first Thursday of the month, September to May.** Next Board meeting is January 3, 2019.

3. **PCA/City of Phoenix Parks and Recreation Maintenance meetings (year round) the second Thursday of the month at 9:30 a.m.** Next meeting is January 10, 2019

4. **Master Calendar** – Open House 4th Saturday of the month September through May from 10 to 2.

5. **Other**

Meeting adjourned at 10:52 a.m.

Respectfully submitted,
Judy Smith
Secretary