

PCA BOARD OF DIRECTORS MEETING AGENDA

March 7, 2019 – 9:30 a.m.

Notice is hereby given to members of the Pioneers' Cemetery Association (PCA) Board Members and the general public that the PCA Board of Directors will meet Thursday, March 7, 2019 beginning at 9:30 a.m. at the Smurthwaite House - 1317 W. Jefferson Street - Phoenix AZ. The meeting will follow the agenda items detailed below. The Board of Directors may request reports on, discuss, and may take action on the following matters:

1. **CALL TO ORDER**
2. **APPROVAL OF FEBRUARY 7, 2019 BOARD OF DIRECTOR'S MEETING MINUTES**
 - a. **Robert's Rules of Order**
3. **TREASURER'S REPORT**
 - a. **Bank of America bank statements**
 - b. **Line Item Budget**
 - c. **Budget work session 2/21/19 update**
4. **OLD BUSINESS – action/updates on items previously approved or discussed by the Board.**
 - a. **Grave Marker Preservation Project update – Cindy Lee, Chair**
 - **PMMP Grave Marker work with Joe Ferrannini beginning 2/3/19 - update**
 - **Hats and High Tea 3/2/19**
 - **Mother's Day Broach Fund Raiser 4/27/19**
 - **Additional GMPP Committee information**
 - b. **Living History Research Committee update – Donna Carr, Chair**
 - c. **PCA Membership Committee update – Lezlee Alexander, Chair**
 - d. **Web/Facebook update – Lezlee Alexander & Debe Branning**
 - e. **Gift Shop update – Lezlee Alexander**
 - f. **PCA Router and Internet Provider – update**
 - g. **Facilities update – Mark Lamm**
 - **Front Door repair status**
 - **House alarm status**
 - **Woolridge Door status**
 - **PMMP Cleanup dates**
 - **Memorial Marker Committee update**
 - **Additional facilities update information**
 - h. **ASU and Boy Scouts Projects/tentative dates – update**
 - i. **Antique Acquisitions and Donations – Judy Smith, Chair**
 - j. **Sotelo-Heard - update**
 - k. **The R.I.P. Report - update**
 - l. **P&MMP Events – Open House, tours, visitors**
 - m. **Memorial Day Committee update**
5. **NEW BUSINESS – ACTION ITEMS**
 - a. **Memorial Marker update – Mark Lamm**
 - b. **Board Position – Vivia Strang**
 - c. **Future Agenda items – Agenda items requiring Board action should be provided to the President prior to the BOD meeting.**
6. **PCA BOARD OF DIRECTOR'S MEETINGS – monthly meetings January–May and September–December are held the first Thursday of the month at 9:30 a.m. in the Smurthwaite House.**

NEXT BOARD MEETING – APRIL 4, 2019
7. **PCA/City of Phoenix Parks and Recreation Maintenance meetings (year round) held second Thursdays of the month at 9:30 a.m. in the Smurthwaite House.**

NEXT PCA/COP MEETING – MARCH 7, 2019

8. **MASTER CALENDAR** - Open House, Board of Director's Meetings, COP Facilities meeting
9. **CALL TO PUBLIC** – The Board will hear consideration and discussion of relevant comments on agenda items from the public. Each presentation will be limited in time and action taken as a result of public comment will be limited to re-scheduling the matter for further consideration at a later time.
10. **ARIZONA TRIVIA**
11. **ADJOURNMENT**