

PCA BOARD OF DIRECTORS MEETING AGENDA

May 2, 2019 – 9:30 a.m.

Notice is hereby given to members of the Pioneers' Cemetery Association (PCA) Board Members and the general public that the PCA Board of Directors will meet Thursday, May 2, 2019 beginning at 9:30 a.m. at the Smurthwaite House - 1317 W. Jefferson Street - Phoenix AZ. The meeting will follow the agenda items detailed below. The Board of Directors may request reports on, discuss, and may take action on the following matters:

1. **CALL TO ORDER**
2. **APPROVAL OF APRIL 4, 2019 BOARD OF DIRECTOR'S MEETING MINUTES**
3. **TREASURER'S REPORT**
4. **PRESIDENT'S REPORT**
5. **OLD BUSINESS – action/updates on items previously approved or discussed by the Board.**
 - a. **Grave Marker Preservation Project update – Cindy Lee, Chair**
 - Hats and High Tea – Final income
 - Mother's Day Broach Fund Raiser 4/27/19 - income
 - Additional GMPP Committee information
 - b. **Living History Research Committee update – Donna Carr, Chair**
 - c. **PCA Membership Committee update – Lezlee Alexander, Chair**
 - d. **Web/Facebook update – Lezlee Alexander & Debe Branning**
 - e. **Gift Shop update – Lezlee Alexander**
 - f. **IT Committee update - PCA Router, Internet Provider, Cloud**
 - g. **Facilities update – Mark Lamm**
 - PMMP Cleanup dates and updates – Hands on Phoenix, Radiant Church
 - Memorial Marker Committee update – Ryan Vander Ark, date for setting markers in concrete in PMMP
 - Additional facilities update information – COP/PCA top priorities
 - h. **ASU and Boy Scouts Projects/tentative dates – update**
 - i. **Antique Acquisitions and Donations – Judy Smith, Chair**
 - j. **Sotelo-Heard – update – pending District 8 election on May 22, 2019**
 - k. **The R.I.P. Report – due date for next issue**
 - l. **P&MMP Events – Open House, tours, visitors**
 - m. **Memorial Day Committee update – Vivia Strang, Chair**
6. **NEW BUSINESS – ACTION ITEMS**
 - a. **Discussion on continuing the process of retaining hard copies in Research Library**
 - b. **Strategic Plan – Vivia Strang**
 - c. **PCA Board positions – Vivia Strang**
 - d. **Future Agenda items – Agenda items requiring Board action should be provided to the President prior to the BOD meeting.**
7. **PCA BOARD OF DIRECTOR'S MEETINGS – monthly meetings January–May and September–December are held the first Thursday of the month at 9:30 a.m. in the Smurthwaite House.**

NEXT BOARD MEETING – SEPT 5, 2019
8. **PCA/City of Phoenix Parks and Recreation Maintenance meetings (year round) held second Thursdays of the month at 9:30 a.m. in the Smurthwaite House.**

NEXT PCA/COP MEETING – MAY 9, 2019
9. **MASTER CALENDAR - Open House, Board of Director's Meetings, COP Facilities meeting**
10. **CALL TO PUBLIC – The Board will hear consideration and discussion of relevant comments on agenda items from the public. Each presentation will be limited in time and action taken as a result of public comment will be limited to re-scheduling the matter for further consideration at a later time.**
11. **ARIZONA TRIVIA**
12. **ADJOURNMENT**