

PIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE
May 3, 2018

PCA Board Members present:

Vivia Strang, President
Mark Lamm, Vice President Lezlee Alexander
Judy Smith, Secretary Donna Carr
Debe Branning, Treasurer Jason O'Neil

PCA Board Member absent:

Andrea Binder

PCA Advisory Board Members present:

Cindy Lee

PCA Members present:

Kim Kasper, Dava Eastwood, Denise Foster, Sue Wilcox

Discussion/Action

1. **Call to order.** President Vivia Strang called the meeting to order at 9:30 a.m.
2. **Approval of Minutes.** Lezlee Alexander moved, Mark Lamm seconded, that the minutes of the April 5, 2018 Board of Director's meeting be approved. Motion carried.
3. **Treasurer's Report.** Debe Branning reported the checking account balance as of May 1, 2018 is \$31,629.88.

4. OLD BUSINESS

a. Grave Marker Preservation Project update – Cindy Lee, Chair

Cindy Lee submitted a list of the 11 stones and 1 chain repaired in Porter Cemetery. The work was done by a core group of volunteers with a total of 120 volunteer hours. Cindy is working this summer to add 2 work weekends a month starting this Fall. She will contact Pam Stewart to see if about student participation. Vivia Strang moved and was seconded by Mark Lamm to accept Committee recommendations as to which stones to work on next without Board approval. Motion carried. She also would like to invite other cemeteries to attend workshop by Joe Ferrannini in February. Mark requested proposal ahead of time with cost of \$600 a day.

b. Living History Research Team – Donna Carr, Chair

Sue Wilcox submitted a short biography of Baby Teel to be included with that of his mother, Lunice Teel. Donna Carr contributed a biographical sketch of the Rev. John Fremont Ames. Patty Gault had additions to the biographies of John and Elizabeth Gardiner. Biographies, principally those with photos, will be available in a binder for visitors use. Donna has been condensing profiles to one page. Full length biographies with sources will be in our files for use by the PCA and paying researchers. Denise Foster has

asked to be removed from this committee as she no longer comes to the Smurthwaite House every Thursday.

c. PCA Membership Team update – Lezlee Alexander Chair

Membership for 2018 so far is 91, 87% of the 105 from 2017. More memberships from April 19 not reflected in this report, including Trustrim Connell's family. Thank You notes confirming receipt of dues have been sent. One new volunteer has contacted us eager to assist with photos for Memorial Day and participate on the GMMP committee. She has been connected with Committee Chairs. The September 7, 2017 Board of Director's meeting was discussed regarding memberships for Memorial Day only.

d. Web/Facebook update – Lezlee Alexander, Debe Branning

Debe reported that 20 people attended the Southern "Sweet" Tea held on April 26 with 4 others who took tours. Lezlee submitted that 3 email blasts were posted in April containing news, invitation to join GMPP Committee, request for volunteers for Memorial Day and PCA President's announcement of the City of Phoenix Volunteer Award. Website updates have occurred throughout the month including an update of the logo. A second article has been posted in the Central City South news. A committee designed a large mesh banner to be hung on the gate facing Jefferson Street to promote the Memorial Day event. PR for Memorial Day through press releases and online will begin.

e. PCA Book Committee update– Mark Lamm

The publisher is looking at a July publishing date. Mark reports there have been minor changes so far. The Editor is working on PR.

f. Facilities Team update, Mark Lamm

The City has assigned a designated employee to be at P&MMP every Tuesday and Thursday. The City has planted 6 news trees and the watering situation has been addressed. Sterling Foster painted the Rosedale and Porter signs. There is a list of 50 items to do but progress is slow. Mark and Kim Kasper will be contacting CASS today to address the drainage issue. The termite problem still has not been completed by the City.

g. Cementerio Lindo project update, Mark Lamm

No progress. It was suggested that Cecilia Leon call Lance Gray to help move things along. Mark fears losing the brick donation if situation is not completed ASAP.

h. ASU and Boy Scouts Projects/tentative dates

Memorial Walkway will take time and will not be done before Memorial Day as the scout needs funding. Steve Johnson and his son, Jonas, were here and will do the pathway in Porter this Fall. The Scout will take the summer to do paperwork and get funding.

i. P&MMP Events – Open House, tours, visitors

July Ice Cream Social - Lezlee Alexander hosting with Committee members Mark Lamm and Denise Foster.

j. Memorial Day Event update – Vivia Strang

Event participants have all replied before the deadline to be in the Event program. Everything is in place.

k. Tote Bag update – Judy Smith

The Memorial Day Banner was picked up and the tote bags will be ready by May 7th. May have a special Memorial Day price of \$12 otherwise will be \$15 after the event. Committee discussion to follow.

l. Other

Due to miscommunication, Set in Stone did not deliver stones as planned. Mark will be available to receive delivery on Saturday. Need a check for them then. Kim Kasper attended a meeting at the Crown and Thorn where a gentleman remembered a tour she had given and asked to donate a Grandfather clock and other items. Judy Smith and Mark Lamm will accept delivery next Thursday.

5. NEW BUSINESS

a. PCA Logo History update –Vivia Strang

Dan Craig is not pursuing a copyright for the PCA logo and has agreed to all other ownership matters pertaining to the PCA logo.

b. City of Phoenix Volunteer Impact Award – Vivia Strang

Nominated by Lance Gray, the PCA has received a Certificate of Achievement from the City of Phoenix. This award recognizes the group effort in volunteering it takes to win. PCA far out distanced anyone else in volunteer hours. A motion was made by Judy Smith and seconded by Jason O'Neil to set up a Recognition Board to recognize the efforts of PCA volunteers. The motion carried. A Celebration cake to be served after this meeting.

c. Historic Preservation Conference

Cindy Lee, Debe Branning and Jenn Merry have been nominated for an award at the June 9th event.

6. PCA Board of Directors Meeting is held at 9:30 a.m. on the first Thursday of the month, September to May. Next Board meeting is September 6, 2018.

7. PCA/City of Phoenix Parks and Recreation Maintenance meetings (year round) the second Thursday of the month at 9:30 a.m. Next meeting is May 10, 2018

8. Master Calendar – Open House 4th Saturday of the month September through May from 10 to 2.

9. Other – Newsletter deadline is right after Memorial Day.

10. Arizona Trivia

Meeting adjourned at 10:52 a.m.

Respectfully submitted,

Judy Smith
Secretary