

**PIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE/WEBEX**

Thursday, April 1, 2021

APPROVED MINUTES

PCA Board Members present:

Smurthwaite House

Patty Gault, President
Cindy Lee, Vice President
Donna Carr
Sterling Foster
Margy Parisella, Historian

WebEx

Mark Lamm
Jenn Merry
Ileen Snoddy, Secretary

PCA Board Members absent:

Debe Branning--notified absence
Marie Fenske
Sally Pavia
Val Wilson, Treasurer--notified absence

PCA Advisory Board Members present:

Smurthwaite House

Kim Kasper
Judy Smith

PCA Advisory Board Members absent:

Marshall Shore Ryan Vander Ark
Frank Barrios Lance Gray

PCA Members present:

Smurthwaite House

Denise Foster

WebEx

Lezlee Alexander

Discussion/Action

- **Call to order:** President Patty Gault called the meeting to order at 10:03 a.m.
- **Approval of March 2021 Minutes:** President Patty Gault
Correction made as to placement of future Buffalo Soldier plaque
Minutes stand as corrected
- **Treasurers Report:** Kim Kasper (in Val Wilson's absence)
 - a. Full report submitted to Board/Advisory
 - b. Balance
 - i. Beginning: \$30,577.50
 - ii. Ending: \$29,331.77
 - iii. Surplus: \$ 4,993.16

OLD BUSINESS

- **Sotello/Heard Cemetery:** Mark Lamm
 - a. Need to keep in touch with Councilman Garcia for support
 - b. Continue to reach out to media for coverage
 - c. Clean-up held

- d. Tim Diaz is the community contact for the Sotello/Heard Cemetery
- **Jacob Waltz Project:** Margy Parisella
 - a. May Committee meeting will consist of re-thinking the Master Plan and reviewing the Master Plan narrative
 - b. Judy Smith said the DAR Piestewa Peak Chapter will be donating an Ironwood tree for the Jacob Waltz site
- **Arizona Gives Day:** Patty Gault
 - a. A few donations have already been received
 - b. The major giving day is April 6
 - c. Lezlee Alexander will be sending out an email blast with the link provided
- **National Guard Service Day:** Sterling Foster
 - a. Held on March 13
 - b. Cadets picked up trash and filled holes
 - c. Very successful day with much accomplished
- **Grave Markers Memorial Project:** Patty Gault
 - a. Ten (10) markers were installed
 - b. Donna Carr asked if photos were taken—yes photos were taken
- **Open House:** Cindy Lee
 - a. March 27—Irish Wake and Women’s Month Open House Scavenger Hunt
 - i. 53 people attended
 - 1. 17 members
 - 2. 2 new memberships
 - 3. \$55 in donations/\$376 Gift Shop sales
 - 4. 13 Volunteers worked throughout the day—contributing 75 total hours
 - 5. Kim Kasper lent props for the Irish Wake
- **DAR Clean-up:** Judy Smith
 - a. March 27th
 - b. Two (2) Chapters participated—9 ladies
 - i. Maricopa Chapter (oldest in the state)
 - ii. Piestewa Peak Chapter (youngest in the state)
 - c. This was the 4th annual clean-up—last Saturday in March
 - d. Inquiries have already begun for when sign-up will begin for the next scheduled clean-up

NEW BUSINESS

- **Grant Updates:** Patty Gault
 - a. AZ Humanities Council: Fulfilling grant requirements
 - b. DAR Grant: Requested an extension until next year for completion due to COVID-19 issues
 - i. Have not heard back for in time for this Board meeting if grant timing was extended
 - ii. Carol Felsen is the DAR contact
 - c. Arizona Historical Society: Margy Parisella inquired about applying for funds for the Jacob Waltz Project. Patty Gault said this grant cycle has not yet opened and will let all know when it is open to apply
- **PCA Survey:** Cindy Lee

- a. Will be sent of all Board members—Working/Advisory
- b. Addresses
 - i. Short/long term goals
 - ii. How to accomplish these goals
 - iii. Please complete asap—planned discussion for May PCA board meeting
- **Mortuary Books:** Patty Gault
 - a. Discussion
 - i. 1930s-1950s
 - ii. Do not relate to PMMP cemeteries
 - iii. Transferring to Arizona Historical Society (AHS)
 - Jenn Merry stated AHS want to add them to their Archives Collection and have the space to properly store and care for the books
 - Jenn Merry will coordinate the donation and the transfer of the Mortuary Books
 - Future inquiries to PCA regarding the Mortuary Books will be directed to AHS
 - b. Motion by Sterling Foster to donate/relocate the Mortuary Books to the Arizona Historical Society (AHS). Seconded by Cindy Lee
 - c. Motion carried
 - d. PCA will receive Deed of Gift from AHS
- **PCA Video:** Cindy Lee
 - a. Exploring a possible video production of PCA

COMMITTEE REPORTS

- **Finance/Gift Shop Inventory:** Kim Kasper
 - a. Downsizing the inventory
- **Living History:**
 - a. 70 biographies are in the binder
 - b. Emma Burrows French has recently been added
- **Communications/Technology:** Patty Gault
 - a. Website—Lezlee Alexander reported it is up to date
 - b. Newsletter is very popular
 - c. Increased traffic on Facebook
- **Facilities:** Mark Lamm
 - a. Gravel has been spread
 - b. City of Phoenix is doing the following:
 - i. Pruning trees; bee issue near Jacob Waltz site is being addressed; water shut off valve has been repaired
 - c. Sand and bricks have been delivered for the Cenotaph Court area
 - d. Order of the metal sign for the Smurthwaite House is on track
 - e. CJ Dyer photo has been enlarged/framed and hung in the Smurthwaite House
 - f. Aggie Loring photo
 - i. Descendants of Aggie Loring are planning a visit for research; perhaps they may help with coping and framing the image of Aggie Loring
- **Artifact Collections:** Judy Smith
 - a. Highchair in collection which in very poor condition will be deaccessioned and disposed of appropriately

- **Membership:** Cindy Lee
 - a. 56 memberships
 - b. 75 members
 - c. 10 new members joined in March
 - d. Renewal reminders sent to 26 members
- **Fundraising:** Cindy Lee
 - a. April 17 from 10 am-1 pm
 - i. Brooch making
 - ii. Limited to 15 guests
- **Wrap-Up**
 - a. Reminder to submit volunteer hours
 - a. Submit newsletter articles

Meeting adjourned at 10:58 a.m.

Respectfully Submitted

Ileen Snoddy, PCA Secretary