

**PIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE/WEBEX
Thursday, June 3, 2021**

PCA Board Members present:

Smurthwaite House

Patty Gault, President

Donna Carr

Marie Fenske

Sterling Foster

WebEx

Debe Branning

Cindy Lee, Vice President

Jenn Merry

Ileen Snoddy, Secretary

Val Wilson, Treasurer

Mark Lamm

PCA Board Members absent:

Margy Parisella--excused

Sally Pavia—excused

PCA Advisory Board Members present:

Smurthwaite House

Kim Kasper

PCA Advisory Board Members absent:

Marshall Shore

Ryan Vander Ark

Frank Barrios

Lance Gray

Judy Smith

PCA Members present:

Smurthwaite house

Denise Foster

WebEx

Lezlee Alexander

Vivia Strang

Discussion/Action

- **Call to order:** President Patty Gault called the meeting to order at 10:00 a.m.
- **Approval of May 2021 Minutes:** President Patty Gault
Minutes accepted as submitted
- **Treasurers Report:** Val Wilson
 - a. Full report submitted to Board/Advisory
 - b. Balance
 - i. Beginning: \$30,456.46
 - ii. Ending: \$31,151.65
 - iii. Surplus: \$ 6,377.55

- c. Donations were slow this month
- d. A donation will be made from the Phoenix Antique Bottles and Collectibles Club earmarked for the Grave Marker Preservation Project

OLD BUSINESS

- **Sotello/Heard Cemetery:** Mark Lamm
 - a. Environmental study to be conducted
 - b. Anticipated transfer of property to City of Phoenix in September 2021
- **Buffalo Soldiers Plaque:** Patty Gault
 - a. Dedication was held on Memorial Day Weekend May 2021

COMMITTEE REPORTS

- **Communications/Technical:** Jenn Merry
 - a. Investigation into purchase of laptop continues
 - b. Committee and board approval needed before purchase
- **Facilities:** Mark Lamm
 - a. Gravel spread for Chinese Circle
 - b. City of Phoenix removed additional dead trees
 - c. Wooden sign is back up
 - d. Cenotaph area continues to see work—additional bricks are arriving mid-June
 - e. Tool racks in the mobile mini will be installed and painting of the gate coming into the back door to Smurthwaite House—Sterling Foster reported
- **Memorial Markers and Cenotaphs:** Patty Gault
 - a. It was confirmed that the cenotaph project was complete in Porter
- **GMMP:** Cindy Lee
 - a. Fundraisers:
 - Dia de los Muertos—September 18, 2021
 - High Tea/Brooch Making—February 2022
- **Membership:** Cindy Lee
 - a. Currently 89 members
 - b. 13 renewals from the 45 recovery letters
 - c. 3 new volunteers joined

NEW BUSINESS

- **Smurthwaite House Reopening:** Patty Gault
 - a. Open by appointment/masks MUST be worn
 - b. August 5—Loring Vault visit—Sterling Foster will host visitor
- **Property Update:** Patty Gault
 - a. Insurance/Operating Agreement
 - i. Needs to be reviewed
 - b. Operating Plan
 - i. Needs to be updated

ii. Submit to City of Phoenix by end of September 2021

- **Honor/Memorial:** Patty Gault
 - a. Jim Rogers contacted PCA regarding a plaque to honor Diane Sumrall longtime PCA Volunteer
 - i. Maybe create spot in the Cenotaph area for Volunteer Memorial
 - ii. Received information by Face Book. One attended with friend
- **Wrap-Up**
 - a. Reminder to submit June/July volunteer hours
 - b. Next PCA Board meeting will be held September 2, 2021

Meeting Adjourned: 10:29 am

Respectfully Submitted

Ileen Snoddy
PCA Secretary