

PIONEERS' CEMETERY ASSOCIATION  
BOARD OF DIRECTOR'S MEETING MINUTES  
SMURTHWAITE HOUSE  
February 1, 2018

**PCA Board Members present:**

Vivia Strang, President	Andrea Binder, Historian
Mark Lamm, Vice President	Lezlee Alexander
Judy Smith, Secretary	Donna Carr
Debe Branning, Treasurer	Jason O'Neil

**PCA Members present:**

Dava Eastwood      Denise Foster      Kim Kasper

**Discussion/Action**

1. **Call to order.** President Vivia Strang called the meeting to order at 9:35 a.m.
2. **Approval of Minutes.** Lezlee Alexander moved the Minutes of the January 4<sup>th</sup> Board meeting be approved as presented, Andrea Binder seconded and the motion carried.
3. **Treasurer's Report.** Debe Branning  
Checking account balance as of February 1, 2018 is \$36,969.53.

**4. OLD BUSINESS**

**a. Grave Marker Preservation Project update – Debe Branning**

Joe Ferrannini is coming for hands on workshop February 17, 18, and 19 for a fee of \$600 per day. Mr. Ferrannini will present a proposal of what work he is going to do. There are sufficient funds in the Grave Marker Preservation fund to cover this amount. Lezlee Alexander moved and Jason O'Neil seconded that the PCA pay the requested fee of \$1800. Motion carried.

**b. Living History Research Team update – Donna Carr**

Team members are Donna Carr - chair, Denise Foster, Diane Sumrall, Dava Eastwood, Patty Gault, Kim Kasper, Debe Branning, Andrea Binder and Sue Wilcox. 60+ bios have been written in previous years but few are sourced. Twenty completed bios are located on the Gateway computer. As of this date only one bio, done by Donna, has been submitted.

**c. PCA Membership Team update – Lezlee Alexander**

Membership renewals for 2018: so far- 76. This is 72% of 105 from 2017. Thank you notes confirming receipt of dues have been sent out and we gained 3 new members

from a tour in January. One donation was received with dues and passed to the Treasurer.

**d. Web/Facebook update** – Lezlee Alexander

One email blast posted in January regarding the Open House. Our Mail Chimp service reports we've had an increase of 6 or 2% added to our contacts in the past month. Website updates have occurred throughout the month.

**e. PCA Book Committee update** – Mark Lamm

Book is in for review and may be out by July. Lezlee is ready to do flyers for advertising any book sales.

**f. Facilities Update** – Mark Lamm

New AC is on order and should be installed before summer. The water fountain has been fixed and cleaned. Cleanup in the cemetery is ongoing. A meeting with power point will be given on February 7<sup>th</sup> at the South Division office to discuss what PCA will do and what the 7 items are that the City needs to do.

**g. Cementerio Lindo Update** – Mark Lamm

Will meet with Phil to facilitate what needs to be done but may have to go to Ester. PCA could lose the paver donation if not done very soon

**h. ASU and Boy Scouts Project** – Vivia Strang

ASU will be here on February 22 and 24, and possible March 24<sup>th</sup>. An Eagle Scout has been contacted and will coordinate with Evan Binder to work with him and the City to complete his project.

**i. P&MMP Events**

Shadow Mountain Senior Center tour on February 15<sup>th</sup>  
Charles Trumbull Hayden Chapter DAR tour February 19<sup>th</sup>  
Camelback Chapter DAR tour February 24<sup>th</sup>.

## 5. NEW BUSINESS

**a. Gravemarker Memorial Update** – Denise Foster

There were five markers purchased by the Firebird Chapter of the Questers, one from Ron and Bette Green and one from a private donation for a total of seven markers. All were purchased in late spring, early fall of 2017 and ordered in 2018. Debe Branning moved and Mark Lamm seconded motion to accept the markers as presented, motion carried.

**b. Discussion/update PCA Insurance** - Vivia Strang

Insurance quote is coming today (February 1). Vivia will do email vote with the Board to cancel old and replace with new insurance.

**c.** New checks and deposits have been received and are located in the file cabinet in the locked closet upstairs.

**d. 2018 PCA Committees – Vivian Strang**

Dava Eastwood has agreed to work with Mark Lamm on the Community Service Committee; she will be doing the calling.

**6. PCA Board of Directors Meeting is held at 9:30 a.m. on the first Thursday of the month, September to May. Next Board meeting is March 1, 2018.**

**7. PCA/City of Phoenix Parks and Recreation Maintenance meetings (year round) the second Thursday of the month at 9:30 a.m. Next meeting is March 8, 2018**

**8. Master Calendar – Open House 4<sup>th</sup> Saturday of the month September through May from 10 to 2.**

**9. Arizona Trivia**

**10. Adjournment**

**Meeting adjourned at 10:25 a.m.**

Respectfully submitted,

Judy Smith, Secretary