

**PIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE/WEBEX**

Thursday, November 2nd, 2023

PCA Board Members present:

Smurthwaite House

Patty Gault, President
Cindy Lee, Vice President
Ed Dobbins, Historian
Debe Branning
Kim Kasper
Donna Carr
Sterling Foster
Mark Lamm

PCA Board Members absent:

Vicki Galli
Jenn Merry
Val Wilson, Treasurer

PCA Advisory Board Members present:

Smurthwaite House

Margy Parisella

Webex

Pamela Stewart

PCA Advisory Board Members absent:

Judy Smith
Marshall Shore
Ryan Vander Ark

PCA Members present:

Smurthwaite House

Denise Foster

Webex

Vivia Strang
Lezlee Alexand

Discussion/Action

Call to order: President Patty Gault called the meeting to order at 10:00 a.m.

Approval of October 5th, 2023 Minutes: Minutes accepted as amended due to a typo.

Treasurers Report: Kim Kasper gave the minutes for Val Wilson

- a. Beginning Balance - \$27,405.46
- b. Ending Balance - \$28,830.83

OLD BUSINESS

The question was asked if anyone has heard from Jarrod Riddle, Owner/Operator of Spirit of Arizona Tours. No one has so Cindy Lee said she would reach out to him. The document presented to him last month regarding giving tours will be a good basis for others who want to do the same thing.

Jacob Waltz Update

Margy Parisella shared that Lezlee Alexander told her they received 3 donations. She said Jim Tang also gave a \$1,000 donation and Kim Kasper said it had been deposited. Margy said she was waiting for the Dons donations to come in. The JW Committee said they did not receive the Moon Valley's Women's Club grant that they had applied for.

2024 Calendar Draft

Some of us have gotten together predicting what we would like to see happen next year. We will probably add more such as the Murder Mystery. We need to discuss it further to determine when to hold it and other questions regarding this event. Any ideas are welcome for adding to the calendar. Cindy already has fundraising ideas for the March & April Open Houses. Mark said the Jacob Waltz committee would like to hold a dedication for Jacob Waltz sometime in late February or early March.

TSHIRT UPDATE

Cindy said after submitting the t-shirt idea for printing the printer removed the LLC wording. We can reorder shirts in lots of 24. The shirt will be a special one for the 40th Anniversary. Cindy is hoping to have some shirts to sell in time for the Make & Take Ornament & 40th PCA Anniversary Party on Nov. 18th. She didn't know what the shirts were priced at but we need to decide what we will sell them for. Cost to us was \$10 for shirts large and under; \$12 for XLG & up. Because this shirt is a special one the printer might only do a couple of rounds of this design and then do a simpler design for the Bonfire online sales. Cindy will need to bring that design to the board. Pamela Stewart asked why there is no reference to Arizona on the shirts. Cindy will ask him about adding it to the shirt after our name. It will give us more exposure especially since it's an online sale.

We did not approve the design of the shirt at the last board meeting. Approval of the shirt is needed if we want to sell it at the November 18th event and next month we will need to decide on a simpler design and fewer colors as Bonfire charges more for more options.

Motion to approve the shirt design and sale was made by Debe Branning and seconded by Sterling Foster. Motion passed. \$25 per shirt is what we will charge at Make & Take Ornament & anniversary party.

MURDER MYSTERY FUNDRAISER

We received lots of good reviews. Lots of fun was had. Plan to discuss future Murder Mystery events but hope to hold outside to accommodate more people during a different time of year.

MEMBERSHIP

At this time we have 11 members for 2024.

UPCOMING EVENTS

Our annual members Christmas party will be open to all and will be a MAKE & TAKE Ornament for free. We are also celebrating 40 years of the Pioneers' Cemetery Association that was formed in 1983. We will have a cake and finger foods.

ADDITIONAL INFORMATION

We received a thumb drive of our 2023 Memorial Day event that was filmed by Tim Totter. He was asked by Sterling to film it so we could possibly share on our tv at the Smurthwaite House and play during future events. The film is about 45 minutes long.

DRAFT BUDGET 2024

Val was sick and not able to present the upcoming draft budget for 2024. She will have it for the board meeting in December. If any committee feels you need more or want to change anything reference your budget please let Val know.

CITY UPDATE

We have some money that was set aside in Maintenance for Facilities/Irrigation that we got permission to use and can do so for the sprinklers. The City right now is having a difficult time worrying about what they have to do to replace the sprinklers. They cannot dig anything up as they will need an archeologist to be there. Tim Breitenstein said that the lines are good but they will just replace the tops which will be about 6 inches. We have permission in our management agreement with the City and the archeologist to dig down 6 inches. We were told the City has to budget anywhere from \$18,000 to \$25,000 for the irrigation sprinklers.

3 YEAR GOALS

Our goal over the next 3 years is what we project and intend to do as the PCA. Patty & Kim had our quarterly meeting with Joe Diaz at the end of October. He announced that there is no budget for the Smurthwaite House for any repairs that we have pointed out. They do a management by crisis so if something breaks or is an issue then they will fix it. This is nothing new and a continuing problem with the City. We intend to take a more aggressive stand with the City. The Smurthwaite House is the only historic house that is not being taken care of. Mark is aware that there is a lot of money available for historic homes so we should be included in their budget. We plan to address this problem through a letter that is being written and once completed we will send it to the City and to numerous people in hopes of helping our position. Joe agreed that we should do it as he pointed out some other things that have been budgeted by the City because others stomped their feet and created a ruckus. Joe went down the list and said we have no money for windows, for the parking lot, for the outside & for the porch which is rotting and none for the siding which had been budgeted & the money disappeared.

HOMELESS

Phoenix C.A.R.E.S is a website (phoenix.gov/phxcares) Citywide so if anyone is having issues with the homeless camping somewhere this is now the process you go through. You go to the website and there is a form to fill out. You indicate where there's a problem and they will give you a reference number. They have a team of social workers who they send out to try to help them move. If they don't go then they come back & move them but it is a long drawn out process. On November 3rd several of the PCA members are going to meet with Rachel Milne who is the head of Homeless Solutions on Webex. She indicated she is trying to put together an advisory committee of businesses and home owners in the area to have some kind of input on what's going on. There is a homeless center that will be open soon but during the day the homeless will be out walking about.

QUARTERLY REPORT

The quarterly report shows the City how much we do here and have given the City over the past 3 months.

NARCAN

Joe Diaz said the City is to start carrying it. Tim will have it on him. We should get some to keep in the house. It is a nasal spray. It is very easy to use. Patty and David found evidence of residue when they were out working around the house. Need to be careful.

Volunteer Hours

Please send in hours to Denise.

Nomination Committee

Needs one more for committee and then will have meetings with guidelines.

COVID

Mark watched 60 Minutes and said they been doing a lot of research. Should keep doors open and fans on especially with large groups.

Meeting Adjourned at 10:33 am.

Respectfully submitted by Denise Foster