

**PPIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE/WEBEX**

Thursday, April 4, 2024

PCA Board Members present:

Smurthwaite House

Patty Gault, President
Cindy Lee, Vice President
Ed Dobbins, Historian
Debe Banning
Kim Kasper
Mark Lamm
Jenn Merry
Margy Parisella
Vicki Galli

PCA Board Members absent:

Sterling Foster
Donna Carr

On the Phone:

Val Wilson, Treasurer

PCA Advisory Board Members absent:

Marshall Shore
Ryan Vander Ark
Pamela Stewart
Judy Smith

PCA Members present:

Smurthwaite House

Tom Yount

Discussion/Action

Call to order: President Patty Gault called the meeting to order at 10:00 a.m.

Approval of March 7, 2024 Minutes: Minutes accepted as presented to the Board.

Treasurers Report: Val Wilson gave the treasurer's report:

as of March 1st - Beginning Balance - \$31,818.96

as of March 31st - Ending Balance - \$32,153.11

Val stated that she has filed the 990N IRS tax return for 2023, the Corporation Commission papers and she and Patty performed a review of the financial records for 2023 and all records balanced. Val asked that any PCA member that is making a bank deposit complete the PCA deposit papers for Val's records.

OLD BUSINESS

History of PMMP Book:

Ed Dobbins presented the completed version of his new book "Histories of Pioneer Cemeteries in Phoenix Arizona". It is ready to be printed. The printer will be D & L Press, the charge will

be \$3.50 plus tax per book and the initial order will be for 100 books. The bar code on the book shows a sale price of \$12.95. The plan is to sell the book to members for \$10.00 each or \$6.00 each for orders of 10 or more. Many complimented the photo on the cover and are excited to purchase and read. Many thanks to Ed.

Discussion and decision-PCA will spend \$350.00 plus tax from the general fund to print 100 copies of the book. Proceeds from the sales will go back to the general fund.

Motion-Jenn Merry

Seconded-Cindy Lee

Passed-Unanimously

Tours and Fees Update:

A new Schedule of Services was presented. Patty and Donna reviewed and made changes. Effective today the changes will be:

- \$40.00 for a copy of a military pension file
- \$10.00 guided tour (no Senior Discount) Children 5 and under FREE
- \$5.00 per person for school groups

Memorial Day:

There will be only an Open House with no formal program. PCA will send an email to members/groups/organizations that have participated in events in the past to announce that they are welcome to visit. The Mason's DeMolay will place flags on burials. The proper Confederate flag will be flown on the Avenue of Flags for the day.

Internet-Security:

The internet at the house is still not repaired from the damage done on 2/8/24. Mark has drawn up a security plan that could include cameras. Patty will discuss security concerns with Joe Diaz at the next quarterly meeting. Mark will also call John Goot with the State Police and ask for some additional eyes on the property.

Jacob Waltz:

The dedication of the new monument has been delayed from 4/20/24 to the Fall. The wife of the engraver passed away.

NEW BUSINESS

No questions on Committee Reports

Jenn Merry reported that Arizona Historical Society (AHS) is moving forward with the Black Burial Documentation project. Assessment forms and a website are being created. AHS plans to reach out to PCA members and associates for assistance and to act as a conduit.

UPCOMING EVENTS

-April 13, Cleanup, Travis Manion Foundation, approximately 20 participants that will clean and assist with in installation of a new Military Marker. PCA will provide the tools.

-April 27, Open House, theme "April Showers make May Flowers"

-May 4, Mother's Day Brooch Fundraiser (currently 5 reservations)

-May 27th, 9:00 AM, Memorial Day, members/organizations are welcome to visit and participate in a “non-structured” event. There will be an Open House with flags and refreshments. Visitors dressed in period dress are welcome to attend.

Window Replacements to begin this summer:

Contractors have visited the property to evaluate the scope of the restoration work the city plans to do on the Smurthwaite house this summer. Margy spoke with Mr. Shakelford and explained that there are City Historic Preservation guidelines for window repairs and restoration on the City of Phoenix HP Office website. Kim has also notified and will continue to advise Helana Ruter, the City of Phoenix Historic Preservation Officer about the upcoming restoration work. Patty is currently looking at paint samples to match the exterior paint color. Patty stated the PCA will need to meet with the city before work starts.

Allocated money for landscaping:

The PCA BOD previously gave the approval to apply the \$655.00 of landscaping funds towards the cost of the irrigation system update for the property. Tim recently informed Patty that the full cost is being covered by the city. Patty made the suggestion to Tim that PCA put the funds towards the purchase of weed killer that would be stored and used on the cemetery property.

Discussion and Decision-Mark stated that the city needs a contract with the City Streets Department to spray weeds regularly. To deal with the current problem PCA needs to act now and purchase the weed killer with the \$655.00 in the maintenance fund.

Motion-Kim

Seconded-Debe

Passed-6 yes, 1 opposed Mark

Volunteer Hours Reminder

Please send your hours to Denise. Patty needs to submit the quarterly report.

May Members Meeting will be on 5/2/2024, 10:00 AM

Meeting Adjourned at 10:50

City of Phoenix Parks & Recs meeting will be on 4/11/2024, 9:30 AM

Respectfully submitted by Kim Kasper