

**PIONEERS' CEMETERY ASSOCIATION
BOARD OF DIRECTOR'S MEETING MINUTES
SMURTHWAITE HOUSE/WEBEX**

Thursday, December 5, 2024

PCA Board Members present:

Smurthwaite House

Patty Gault, President
Debe Branning
Val Wilson, Treasurer
Ed Dobbins, Historian
Donna Carr
Kim Kasper
Mark Lamm

On Zoom

Lezlee Alexander
Jenn Merry
Jarrod Riddle, Member
Brittany Hinegardner

PCA Board Members absent:

Cindy Lee, Vice President
Sterling Foster
Vicki Galli

PCA Advisory Board Members present:

None

PCA Advisory Board Members absent:

Marshall Shore
Ryan Vander Ark
Judy Smith
Pamela Stewart
Margy Parisella

Smurthwaite House

Vivia Strang
Tom Yount

Discussion/Action

Call to order: President Patty Gault called the meeting to order at 10:00 a.m.

Approval of November 7, 2024 Minutes: No corrections. Minutes accepted as presented to the board.

Treasurers Report: Report given by Val Wilson

as of October 1 st	-	Beginning Balance - \$30,286.17
as of October 31 st	-	Ending Balance - \$33,713.21

OLD BUSINESS

Budget Approval:

Val presented the draft 2025 budget along with a document explanation of Committee types and their budget allocations. Mark commended Val on the well written "Type of PCA Boards/Committees and Budgets Allocations" document she prepared. Val clarified a question surrounding dissolving of a special committee. She noted that the committee normally advises the Board the project is complete and the Board dissolves the committee. Val said the Board has the ability to ask if the project is complete. Patty added that the Board has the ability to determine if a project is complete and dissolve the committee per Bilaws. Val agreed this can also happen. Dissolving a committee always requires Board approval.

Motion, Donna Carr: to approve the 2025 PCA Budget as written. Second, Val. Vote, Yes, unanimously approved.

New Board Change:

There was a conversation between Cindy and Brittany to move Brittany into an advisor's position for the time being. Brittany is a brand-new mom and just recently purchased a new home needing renovation. She would like to stay involved, but will not be able to be as active as in the past. The position change is accepted by the PCA.

Jacob Waltz Dedication:

Mark stated the dedication is scheduled for January 11, 2025. Mark hopes the river rocks will all be placed by the city next week. Questions were asked about the scope and size of the ceremony. Mark said it would be a small, "low key" event, because of too many "difficulties", i.e., parking, walking to the area and no crew to help. When the group pressed for more discussion, Mark said Margy (not present) was in charge and discuss it with her. Patty stated the Mason's have offered to help with event setup. Ed stated that Steve Schumacher, City Historian, should also be included. Patty will contact Margy and have further conversation. There will be one more meeting of the committee on December 19th. Patty suggested that some of the rack cards be distributed.

Make and Take Ornament Exchange:

There were approximately 50 visitors and \$215.00 was collected. That includes donations, purchases from the gift shop and memberships. At the same time, under Patty's supervision we had workers from the US Department of Agriculture who cleaned military markers in Porter.

Light Rail Update:

Patty emailed a flyer regarding a meeting on the topic of the public art. Patty asked if she should schedule a meeting with Jessica Parks, the light rail liaison. Patty will suggest the meeting be on a Thursday in January.

Smurthwaite House Repairs:

We still have not received a date for construction to start. Mark asked if he should contact Cynthia Aguilar since we haven't received any answers from Joe Diaz. Joe Diaz claims he is still waiting for information from the window guy. Patty said she did give Joe our schedule for when we need access to the house.

NEW BUSINESS

Committee Reports:

Patty thanked Donna for the "12 Graves of Christmas" project. Patty stated she knows "it's a

huge undertaking". The 12 Graves of Christmas goes on the website and all our other social media, so a thank you to Val and Lezlee. It draws a lot of attention to PCA.

UPCOMING EVENTS

-December 28th – Open House (Patty and Donna will be present)

Fundraising Campaigns Permissions

The Finance Committee would like to ask for permission to sign up, without Board approval, for fundraising offers that don't require our checking account, or any sort of information from us other than just signing up. The committee would vet the offer and decide if it is going to benefit the PCA and support our mission.

Motion, Kim: to allow the Finance Committee to sign up PCA for fundraising campaigns offered by 3rd parties that do not require access to our bank account. Second, Debe. Vote: Yes, unanimously approved.

Volunteer Hours Reminder

Please send your hours to Denise.

Meeting Adjourned at 10:36 a.m.

City of Phoenix Parks & Recs meeting will be on 12/12/2024, 9:30 AM

Respectfully submitted by Kim Kasper